



BOARD OF AUTHORITY

Colorado State Fairgrounds
 1001 Beulah Avenue, Pueblo, Colorado 81004
 Wednesday, November 17, 2021 | 8:30 a.m. – 2:30 p.m.
 Zoom Option
 +1 253 215 8782
 Meeting ID: 870 3351 7136
 Passcode: 406320

Item #/Time Estimate	AGENDA ITEMS
A. (3 min)	Call to Order/Attendance (2.6.2)
B. (5 min)	Board Chair's Remarks
C. (5 min)	Public Comment – Presentations will be limited to 5 minutes maximum
D. (2 min)	Approval of Minutes i. Minutes of the October 27, 2021 Board of Authority Meeting
E. (60 min)	Annual Board Training a. The Board may enter Executive Session for the purpose of receiving legal advice from the Board's attorney on matters related to the Open Meetings Law, the Colorado Open Records Act, and Conflicts of Interest, pursuant to Section 24-6-402(3)(a)(II), C.R.S. b. Letter of Commitment (2.6.1) c. Conflict Disclosure Form (2.5.4) d. Budgeting for Board Prerogatives (2.10)
F. (45 min)	Board Process a. Establish Junior Livestock Sale Competition Hearing Panel and Dates i. The Board may enter Executive Session for the purpose of receiving legal advice from the Board's attorney on matters related to the Open Meetings Law, the Colorado Open Records Act, and Conflicts of Interest, pursuant to Section 24-6-402(3)(a)(II), C.R.S. b. Award New Livestock Facility Design Contract c. Agreement with Foundation for New Livestock Facility Naming Rights d. Board Committee Assignments (2.8): e. <u>Governance Committee</u> (2.8.1) – Chaired by Vice-Chair, to include Board Chair plus 2 additional Board members appointed by the Board each year in May. f. <u>Nominating Committee</u> (2.8.3) – At least two Board members, including a chairperson but not including any current officers, appointed by the Board Chair each year in November. g. <u>Competitive Exhibits Committee</u> (2.8.5) – Three Board members, appointed by the Board Chair annually in November. h. <u>Capital Campaign Committee</u> (2.8.6) – At least three Board members appointed by the Board Chair annually in May. The Board Chair may appoint a maximum of three members who are not members of the Board annually in May. i. Board Committee Reports i. Governance (Brown, vacant, Mandarich, Schliep) ii. Financial Oversight (Brown, Cafasso , Mandarich) iii. Nominating (Cafasso, Michalski, Weathers) iv. Community Linkages (Baca Barragan , Coram, Schliep, Weathers) v. Competitive Exhibits (Michalski, Schliep, Tochtrop) vi. Capital Campaign (Brown, Cafasso, Garcia, Michalski , vacant, vacant)



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G. (60 min)	<p>Grounds Tour</p> <ul style="list-style-type: none"> a. Current Master Plan Projects 										
H. (30 min)	<p>MONITORING CEO PERFORMANCE (Policy 4.4) Board acts to accept/reject the following monitoring reports due/submitted since last meeting</p> <p>INSTRUCTIONS FOR THESE AGENDA ITEMS: It is important that the Board be sure its members are carrying out <u>their out-of-meeting duty</u> to read the GM’s reports. If Board members have specific questions they would like answered, rather than put the GM on the spot in a meeting, they should afford the courtesy of letting the GM know any concerns/questions they would have that might preclude them from concurring that the report demonstrates consistency with the policy.)</p> <ul style="list-style-type: none"> a. Ends Monitoring <table border="1" data-bbox="334 905 1044 989"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>1.1</td> <td>Annual Fair</td> </tr> </tbody> </table> <ul style="list-style-type: none"> b. Management Parameters Monitoring <table border="1" data-bbox="334 1045 1044 1167"> <thead> <tr> <th>POLICY #</th> <th>TITLE</th> </tr> </thead> <tbody> <tr> <td>3.3</td> <td>Financial Condition and Activities</td> </tr> <tr> <td>3.5</td> <td>Financial Planning and Budgeting</td> </tr> </tbody> </table> <p>Suggested Motion:</p> <p>“MOTION: that the Board approve that the GM’s monitoring report on Ends Policy #1.1 (Annual Fair”) “conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p> <p>“MOTION: that the Board approve that the GM’s monitoring report on Management Parameters Policy #3.3 and 3.5 (Financial Condition and Activities & Financial Planning and Budgeting) “conveys (a) interpretations of the policy provisions that are reasonable, and (b) that the report reasonably substantiates compliance with the policy provisions, consistent with the GM’s interpretations.”</p>	POLICY #	TITLE	1.1	Annual Fair	POLICY #	TITLE	3.3	Financial Condition and Activities	3.5	Financial Planning and Budgeting
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I. (60 min)	<p>Lunch</p>										
J. (80 min)	<p>GM/Staff Updates</p> <ul style="list-style-type: none"> a. 2021 Colorado State Fair Reports <ul style="list-style-type: none"> i. Public Safety ii. Marketing iii. Programming and Partnerships <ul style="list-style-type: none"> a. Food Concessions 										



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	<ul style="list-style-type: none"> b. Commercial Exhibits c. Attractions d. Special Events e. Sponsorship iv. Agriculture and Competitive Exhibits <ul style="list-style-type: none"> a. General Entry & Fine Art Show b. Horse Show c. Livestock Show d. Small Animal Show v. Financials b. FY 20-21 Financial Audit c. 2022 State Fair Legislation d. 2022-2026 Carnival Contract e. State Stimulus Projects f. Outstanding Invoices for Board Members g. Other
K. (5 min)	<p>Board Schedule:</p> <ul style="list-style-type: none"> a. Upcoming Board Meetings: <ul style="list-style-type: none"> i. Board Meeting, December 15, 2021 (Pueblo) ii. Board Meeting, January 26, 2022 (Broomfield) b. Other meetings/events to be on Board members' calendars: <ul style="list-style-type: none"> i. Legislative Audit Committee Hearing for FY 21 Financial Audit - January 25, 2022 (Denver) ii. Board Meeting and Governance Retreat, March 30, 2022 (Broomfield) c. Summary of Follow-Up Items: <ul style="list-style-type: none"> i. Evaluation of GM Process ii. Monitoring Reports Tracking Process
L. (5 min)	<p>Board Meeting Evaluation</p> <p>Brief discussion of:</p> <ul style="list-style-type: none"> ▪ What worked really well at this meeting? ▪ What we could have done to make it more productive?
M.	Adjourn