



# BOARD OF AUTHORITY

Governance Committee

Video Conference Meeting

Wednesday, December 15, 2021 | 2:00 p.m. – 3:00 p.m.

Zoom Meeting

+1 253 215 8782

Meeting ID: 896 4748 4901

Passcode: 633126

Item #/Time Estimate	AGENDA ITEMS
A. (3 min)	Call to Order/Attendance
B. (5 min)	Committee Chair's Remarks
C. (5 min)	Approve Previous Meetings Minutes
D. (40 min)	<p><u>Committee Process</u></p> <ul style="list-style-type: none"> <li>a. Develop Process for General Manager's Performance Evaluation (2.3.5)</li> <li>b. Review Tracking Process for Monitoring Reports (4.4)</li> <li>c. Schedule Orientation Meeting with New Board Member Hanifin</li> <li>d. Other</li> </ul>
E. (5 min)	<p><b>Committee Meeting Evaluation</b></p> <p>Brief discussion of:</p> <ul style="list-style-type: none"> <li>▪ What worked really well at this meeting?</li> <li>▪ What we could have done to make it more productive?</li> </ul>
F. (2 min)	<b>Adjourn</b>
<p><b>Deliverable #1:</b> As directed by the Board or requested by the Chair, preparation and/or review of proposed policy/Bylaws revisions and implications for Board consideration.</p> <p><b>Deliverable #2:</b> Upon appointment of new Board members, arrangement of orientation in the Board's governing process, an operational overview, and strategic issues of the Board's choosing.</p> <p><b>Deliverable #3:</b> Recommendations for Board consideration regarding additional Board training opportunities to enhance the Board's governance skills and capabilities.</p> <p><b>Deliverable #4:</b> Recommendations for Board consideration regarding the General Manger's performance evaluations required by Policy 2.3.5</p> <p><b>Deliverable #5:</b> Periodic communications with the Chief Administrative Officer of the Department of Agriculture to ensure training and statutory compliance.</p> <p><b>Deliverable #6:</b> Revise, as necessary and in cooperation with the Department of Agriculture, the professional job description of the General Manager.</p> <p><b>Authority:</b> To incur costs as budgeted and management time as needed.</p> <p><b>Composition:</b> Chaired by Vice-Chair, to include Board Chair plus 2 additional Board members appointed by the Board each year in May.</p>	